

FAQs

Q. How many exhibitions can I enter?

PCAC holds at least 4 judged member exhibitions per year.
Each exhibition has a formal opening and winners are announced.
There are several prizes awarded for artwork in each exhibition.

Q. When do I find out about exhibitions?

The dates for exhibitions are published in the PCAC Newsletter.
An email is sent to members with exhibition details and rules some weeks before the exhibition.

Q. How do members learn about PCAC news?

Members receive 4 digital PCAC Newsletters each year. Hardcopies are also available in the gallery or workshops. PCAC also sends out emails.

Q. Does PCAC have classes?

PCAC provides workshop space for private tutors. The workshop schedule is available in the Newsletter and on the PCAC website.

Q. Does PCAC organise any instructional classes?

PCAC organises subsidised masterclasses for members each year.
Highly experienced artists present the masterclasses.

Q. How do I need to present my artwork?

The entry form lists the rules. Make sure you read it thoroughly. Your work will qualify as long as you meet the criteria on the entry form.

Q. There is a lot to consider, what if I don't understand the requirements?

Yes, there is a lot to consider. The rules are presented clearly. Work through them systematically and use the provided checkboxes and you will meet with success. If you still require clarification. You can email PCAC for support at mail@portcommunityartscentre.com.au

Q. How do I enter my artwork into an exhibition?

Before the exhibition is opened PCAC has a hand-in-day. On this day exhibiting artists bring in their artwork and completed entry forms.

Q. Do I send the entry form?

No. PCAC collects the entry forms on hand-in-day. Remember to have them filled out before arrival.

Q. What can I expect on hand-in day?

On hand-in-day bring in your artwork and completed entry forms.

You will enter the gallery through the back door. There will be several stations set up.

Station 1—frame and artwork suitability check

Station 2—membership status check, receive a small yellow form, size, frame, label hanging wire (if applicable) checks

Station 3—sign up for a time to sit in the gallery, record this on your yellow receipt

Station 4—entry fee payment, obtaining numbers for your artwork on the yellow receipt, and leaving your artwork.

The yellow receipt must be presented on the hand-back day to collect artwork.
You will exit through the front of the gallery.

Q. Can someone else hand in my artwork and collect it?

Yes. They go through the hand-in-day process on your behalf. Provide times and dates when you can sit in the gallery. To collect your work the person collecting will require the yellow receipt.

Q. Do I have to sit in the gallery if I work?

It is a requirement that each exhibiting artist will sit in the gallery. You will have a choice of times if you arrive promptly when hand-in-day opens. The exhibitions are open 7 days a week.

Q. Why do I need to sit in the gallery during the exhibition?

Exhibiting members support the exhibition by sitting in the gallery for one, two and a-half-hour session. This ensures the exhibition stays open, keeps down running costs, and maintains affordability for members.

Q. How do I open and close the gallery?

On hand-in-day you will be asked if you have opened and closed the gallery. You can collect an instruction sheet and a volunteer will take you through the process. If it is your first time you can be paired with a member who is familiar with the process.

Q. Can I have someone sit with me?

Yes. You may bring a companion. Your companion must be between the ages of 18 and 84.

Q. What happens if my artwork sells?

PCAC will notify you of the sale and you will be paid, less gallery commission, within fourteen days after the exhibition closes.

Q. What is PCAC's gallery commission on sold artworks?

PCAC's gallery commission is 20%.

Q. Are there any other events?

The PCAC Board has organised afternoon teas and will plan other social opportunities for members. At times, PCAC is invited to participate in Council run events. When this occurs, the membership is emailed with details of the opportunity e.g. Handmade Market Days.

Q. If I have any questions about anything who do I contact?

The best way of communicating is by email mail@portcommunityartscentre.com.au

Q. Does PCAC have a social media presence?

Yes. PCAC is on Instagram and Facebook. We are now posting regularly. Please follow us and leave comments on the posts.

Q. When is my membership payable?

PCAC membership is paid annually and is due on the 1st of July. Reminder emails are sent before the end of the financial year. There is an option to pay for two years. Your membership can be paid or renewed via our website.

Q. How much does annual membership cost?

Current membership costs can be found on the membership page.