

EXHIBITION ENTRY FORM  
**BLACK DIAMOND GALLERY**  
**THE BIGGER PICTURE**  
21st September to 6th October 2019



Name: .....

Address: .....

..... Postcode: .....

Phone: ..... Mob: .....

Email: .....

**Maximum number of artworks allowable for this exhibition – 2.**  
**Please note we may not be able to hang both pieces of work.**  
**We are looking for Artworks that measure a minimum of 1 meter in any one direction and a maximum of 1.5 meters in any direction but will use our discretion and allow artworks that measure upwards of 90cm.**  
**Any queries ph Tess Leo on 0435 981 070**

<u>Title of artworks in order of priority</u>	<u>Size</u>	<u>Price</u>	<u>Medium</u>
<input type="checkbox"/> 1 .....	.....	.....	.....
<input type="checkbox"/> 2 .....	.....	.....	.....

**Entry Fee:** \$5 each piece. Maximum of two art works.

**PAYMENT DETAILS**

- I enclose (please circle): cash cheque (payable to Port Community Arts Centre Inc).
- **OR** please charge my Mastercard/VISA: Card Number .....
- Card Expiry Date .....CVV.....
- **CARDHOLDER'S SIGNATURE** .....
- **AMOUNT** of AUD \$.....
- **Or EFTPOS PAYABLE TO: Port Community Arts Centre Inc.**  
**BSB:** 105001  
**ACCOUNT:** 001058640
- **PLEASE INCLUDE YOUR FULL NAME IN YOUR BANK TRANSFER REFERENCE**

It is a condition of entry that each exhibitor must be prepared to sit the gallery for at least one session. Please advise at the time of artwork delivery if you would prefer to sit the gallery with another member or friend.

My preferences: Dates:.....Session: AM (11am to 1.30pm) or PM (1.30pm to 4.00pm)(Circle)

**Exhibition Entry Forms:** Post or deliver your completed form to the Black Diamond Gallery, Visitor Information Centre, 66 Commercial Road, Port Adelaide by 2pm Saturday 14<sup>th</sup> September 2019.  
**Art delivery:** Saturday 14<sup>th</sup> September 2019 11am – 2pm (Only)  
**Art collection:** 4.00pm – 5.00pm, Sunday, 6<sup>th</sup> October, 4pm – 5pm \*\*\* If you are unable to collect or deliver your art on the above date please contact Tess Leo on 0435 981 070 or tessmleo@yahoo.com.au

I have read, understand and accept the conditions of entry and declare the above items have not been exhibited in a previous exhibition at the Black Diamond Gallery

Signed:.....

**IMPORTANT**  
**THIS FORM MUST BE EITHER SENT IN BY THE DATE ON THIS FORM OR HANDED IN WITH YOUR ARTWORK.**  
**WE WILL NOT BE PRINTING COPIES ON THE HAND IN DAY.**  
**IF THE FORM HAS BEEN MISPLACED A REPLACEMENT WILL BE SENT ON REQUEST.**

# Port Community Arts Centre Inc.

## MEMBERS' EXHIBITIONS - CONDITIONS OF ENTRY

1. For members' exhibitions, original work in any recognised artistic medium, of two or three dimensions, may be submitted. This includes all painting mediums such as watercolour; oils; acrylics; gouache and pastels; photography; textiles; printmaking; ceramics; and digital imagery. No reproductions are allowed.
2. Linocuts, screen prints, lithographs, intaglio, and other printmaking artworks should be part of a limited-edition series and be numbered as 1 of the series, 2 of the series and so-on: (e.g. 1/10; 2/10).
3. **Each work must measure a minimum of 1metre in one direction and no more than 1.5 m on the larger edge of the artwork.**
4. All art works will compete equally for the available prizes, except where the Board has included other categories.
5. Art that has previously been exhibited in a Members' Exhibition is no longer eligible for future exhibitions unless an exhibition allows such work. Art that has previously been hung in a Private Exhibition at the Black Diamond Gallery will be accepted at the discretion of the Gallery Co-ordinator. Exhibited work may be subject to your priority selection.
6. All art submitted must be for sale and must be unpacked ready to be hung.
7. Paintings must be suitably framed and ready for hanging with flat D-rings and wire affixed. Large paintings, 1000 mm or deeper, should have the D rings attached no further than 200 mm from the top to ensure they hang close to the wall. Smaller paintings should have the D-rings fixed no more than 100 mm from the top.
8. Un-framed canvasses must be completed and dry, preferably with the sides painted.
9. Un-framed works requiring other methods of hanging (e.g. paperclips and wire) do so in consultation with gallery coordinator.
10. All artwork must be labelled, on the back, with the artist's name, title of work, medium and price, clearly marked. Blank labels are supplied with the exhibition entry form.

### **Artwork not complying with any of the above will not be accepted.**

11. The Black Diamond Gallery reserves the right to refuse to accept, or display any exhibit without being required to give a reason. In the event of a dispute arising, regarding the interpretation of these conditions, the decision of the board shall be binding by all parties.
12. Artists grant the right for their works to be reproduced by newspapers or television whilst the exhibition is open and for photos of their work to be uploaded onto the PCAC Facebook page and/or included in the PCAC newsletter.
13. The gallery will deduct commissions as follows: Cash/Cheque/Credit card sales -20% of the catalogue price. The balance of any sale will be sent to the artist at within 14 days of the completion of the exhibition.
14. Exhibiting artists must agree to be on the gallery-sitting roster during the exhibition or nominate another person, over the age of 18 years, to sit in their place. A roster will be available on the art hand-in day.
15. An exhibition entry fee of \$5.00 for one work, \$10.00 for two and is to be paid on delivery.
16. Non-members will be required to pay an extra payment of \$25 that includes an administration fee and membership fee of the Port Community Arts Centre. This does not include the hanging fee which is extra.
17. All art works must be collected from the gallery between 4.00 and 5.00 pm on the last day of the exhibition. Failure to do this will result in collection at the Board's convenience unless prior arrangements have been made for collection at another time.
18. Port Community Arts Centre accepts no responsibility for artworks not collected on the designated collection date.
19. All artwork exhibited at the Black Diamond Gallery is at the Risk of the Artist and the Port Community Arts Centre Inc. accepts no responsibility for work that may be stolen or damaged in any way. It is strongly suggested that members have their own insurance that covers delivery, theft and damage.